

Registered number

2214814

Charity number

298528

**Crisis Centre Limited**

trading as

*Crisis Centre  
Ministries*

**Report and Accounts**

**31 March 2007**

**Richardson Whitby Smith Ltd**

*Chartered Accountants*

**Crisis Centre Limited**  
**Company Information**

**Members of Council of Management**

Graham Donald (Chair)  
Ann Banks  
David Wiles  
Linda Dyson  
Stephen Brown  
Julie Summers  
Gerry Summers

**Secretary**

Richard Hill

**General Manager**

Paul Hazelden

**Chartered accountants**

Richardson Whitby Smith Ltd  
53 High Street  
Keynsham  
Bristol  
BS31 1DS

**Bankers**

HSBC plc, 49 Corn Street, Bristol, BS99 7PP

**Solicitors**

Sharples & Co, 62 Gloucester Road, Bishopston, Bristol, BS7 8BH

**Registered office**

12 City Road, St Pauls, Bristol, BS2 8TP

**Registered number**

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## **Chair Of Trustees Report Apr 2006 – Mar 2007**

For me, this has been an exciting first year as Chair of Trustees as I have wondered what, under God, will happen next. The one constant over these 12 months has been His provision for our ministry and for those we serve. In this report, I'd like to: express my thanks; talk a bit about money; and try to look forward a little.

### **Thanks**

We have wonderful staff and volunteers at CCM. They are hard-working loving, kind and so patient – with trustees as well as clients! I would like to highlight James Preston who left us in February 2007, Lucy Burgess who left us in September 2006, and Claire Collins who joined us in December 2006 as Office Manager. Thank you, Lucy for running the office so well, and thank you James for leaving the Wild Goose in good shape – with experienced volunteers, teams from supporting churches in place and wholesome recipes. And welcome to Claire who helps not just in the office but with many other things too.

### **Money**

Someone told me in my early days as a trustee that Crisis Centre Ministries was well named, for there was always a financial crisis.

For much of 2006 this seemed to be true: we trustees were spending too much time discussing money and too little praying for and leading the ministry. The turning point was learning to trust God and then acting accordingly. For us, that has meant much prayer coupled with focused, planned fund-raising. The result is a small surplus – and a blossoming ministry which I leave to Paul Hazelden, our General Manager, to say more about.

### **The future**

I do feel that God is leading us to a move of premises – for the Wild Goose at least, where we lack space to prepare and serve food, let alone talk to people more personally, or counsel and pray with them. On the other hand, it seems right to stay in the same geographical area, near those we aim to serve. But I am confident that the future is in God's hands, not ours.

### **Graham Donald**

Chair of Trustees

## **General Manager's Report**

Every day, our amazing volunteers turn up, and every day they love the people who come in to us, in so many different ways. That is the real story of the past year: ordinary Christians making a difference, because they are prepared to make themselves available.

In our newsletters and on the web site you can read some of the stories of the lives that have been touched through the time and energy given by our volunteers and staff. They have not all been homeless and sleeping rough, but many of them have been, and they have all suffered from life-disrupting problems that would have completely overwhelmed many of us with a more fortunate background. They come from many different countries, and are of many different colours and creeds, but whoever they are, and whatever they have done, we know that God loves them and has not given up on them.

Throughout the year, James did a tremendous job in strengthening our links with local churches, several of which are taking responsibility for running evening sessions in the Wild Goose. This partnership is a real blessing to us, and, we are told, to the church too. One of the churches ran a regular worship session in the coffee shop on a Friday or Saturday evening, which proved very fruitful. Another church provided foot-washing one evening, which made a deep impression on many of those present.

Andy managed to make some good links with support workers in some of the local hostels, with the result that several LITE courses this year ran at full or near-full capacity. After one of the courses, the students continued to meet for a 'Sorted' course – a seven week introduction to the Christian faith – and 16 weeks later, the group was still going. One of these students, who became a Christian on the course, went on to play a significant part in Jesus in the City when it came to Bristol in June 2007.

Trudie continued to develop her role, supporting individual clients, encouraging and enabling some of our volunteers to take a more active role in working one to one with selected clients, and also providing a counselling service for many people who would not otherwise be able to access this sort of help.

Our roof started to leak. Sadly, one of the leaks was directly above the photocopier, which was carefully taken apart, allowed to dry, and then still had to be replaced. It was insured, but the disruption, additional work, insurance excess and uninsured costs all made this a significant challenge. We are very grateful to Andy and a volunteer called Paul, who ventured up onto the roof to clear the material that had accumulated there and, we trust, prevented further leaks.

Our clients' Christmas Party this year was hosted for the first time by Elim@Bristol, and the event was a wonderful success. Jon Bonner captivated the audience with his magic show, using the illusions to illustrate his message of God's love being able to reach anyone and to transform what seemed worthless into something precious. Over seventy clients attended, the donated food and presents worked almost perfectly, and the atmosphere was brilliant. We are so grateful to all the volunteers who made this possible, and to the churches who are involved in many different ways, from providing volunteers to supplying cakes and harvest produce. And, of course, to all those whose regular giving enables us to continue to provide this vital service to the homeless people of Bristol.

### **Paul Hazelden**

General Manager

## **Crisis Centre Limited**

### **Trustees' Report**

The Council of Management Members present their report and accounts for the year ended 31 March 2007.

The Council of Management is satisfied with the performance of the charity during the year in pursuing the above objectives, and in the financial position at 31 March 2007 and consider that the charity is in a strong position to continue its activities during the coming year, and that the charity's assets are adequate to fulfil its obligations.

#### **Name, registered office and constitution of the charity**

See company information on page 1.

#### **Objectives and Activities of the Charity**

##### **A summary of the objects of the charity , and principal activities**

The charitable objects of the company are the advancement of the Christian faith and the relief of poverty and sickness.

These objectives continue to be pursued by:

- providing a "Drop-in Centre" that provides meals as well as help, advice and spiritual support,
- training for employment,
- Bible study, prayer and counselling,
- providing teaching, help and ongoing support to individuals, churches and other groups who are in contact with the same client group.

##### **The charity's aims including the changes or differences it seeks to make through its activities.**

We work to help homeless and ex-homeless people: those who are vulnerable, excluded and alienated for whatever reason, those for whom the 'system' is not working. We help by providing services ourselves and by signposting people to the other services available to them.

However, our primary aim is not to provide services. Our clients are not a collection of problems to be solved, issues to be sorted and diseases to be healed: they are human beings. Our first and foremost aim is simply to be there for people when they need us, to be available: to build a relationship, to be a listening ear, to understand, and to care.

Our second aim is to see our clients' lives change for the better, but we need to be clear about what this means. While we would like to see all our clients housed, healthy, and free from addiction, what we would like is not important: the key question is, for each individual, what do they want – and, right now, what are they able to cope with? We do not have a fixed, predetermined objective to be achieved. Rather, we seek to be responsive to the needs, priorities and desires of our clients.

We believe that true change must come from within. We cannot make anyone change, but we can encourage change, we can introduce them to others who have changed, we can encourage them when they decide they want to change, and we can walk with them through the difficult process of change. And we can love them and treat them with dignity and respect, whether or not they are wanting to change right now.

##### **An explanation of the charity's strategies for achieving its stated objectives**

Our key strategy for achieving our aims is to love everyone who comes through our doors, and to offer a holistic service to help them change.

We seek to help, not to take over: to provide assistance when it is required, but to encourage the client to do whatever he or she is capable of; to help them learn how to take responsibility for their own lives, and to counter the 'victim mentality' that excuses past mistakes at the cost of all future hope.

We offer a holistic service: food for the hungry, a listening ear for the lonely, counselling for the troubled. For those who wish to explore the spiritual roots of their problems, we can offer prayer and the possibility of a relationship with Jesus. Many people find that significant changes take place after they discover that their past can be forgiven, and their future is secure in the hands of a loving God.

The holistic approach is applied consistently: we do not force food on those who are not hungry, and we do not force prayer on those who feel no need for it; we simply seek to make available to people whatever we can do to help, whatever they would like us to help with.

## **Crisis Centre Limited**

### **Trustees' Report**

#### **Details of significant activities that contribute to the achievement of the stated objectives.**

See the General Manager's Report on page 3.

#### **Summary of main activities of the charity in relation to its objects**

Our main activities remain very much the same as in previous years: most of the work is undertaken through the Coffee Shop and LITE Course. Clients with whom a relationship is built through these activities are supported and helped in a wide variety of ways.

#### **Achievements and performance of the charity.**

One of the difficulties of our work is that performance cannot be adequately measured. This is due in part to the nature of the work we do, and in part to the principles we seek to uphold. We work with people who are not 'engaged'. In the early stages of our work, we do not know who we are helping: we may not be given a name, or we may be given a street name, or one that is made up on the spot. Consequently, while we can tell how many meals we have served, we cannot tell how many different people have been fed over the year.

For those clients with whom we have built a level of trust, we still cannot measure success in terms of achieving goals. We do not agree goals with everyone; where goals are set, they are specific to each individual; and circumstances change, often very rapidly, for our clients, so any agreed goal may easily become irrelevant or even counter-productive.

We can measure aspects of what we do, such as the number of meals served in the shop, or the number of clients attending training sessions. We publish these figures on our web site. But our aim is not to serve meals or deliver training sessions: our aim is to see lives changed.

We continue to publish some parts of the LITE Course students' stories on our web site to give an idea of the problems they have faced and have (or are beginning to) overcome, and to give some understanding of their achievements – whether they have achieved the goal of completing the course or not.

#### **Employment of disabled persons**

We do not currently employ any disabled people. We appointed one new member of staff this year. The recruitment procedure was reviewed before the post was advertised, and we used our updated application form to enable us to undertake the shortlisting process without knowing the personal details of the candidates. We are confident that the revised procedure enables us to avoid any suspicion of bias against disabled people or members of other 'equalities' groups.

#### **Contributions from volunteers**

Volunteers continued to provide most of the practical help given to our clients. They cooked and served the food, spent time talking with and listening to the clients, prayed with and for them, gave them lifts, helped them fill in forms and write letters, accompanied them to interviews and court hearings, and much more. Volunteers also helped with the LITE Project, and behind the scenes in many support activities. Several students did their college placement with us, contributing significantly to the work and also benefiting themselves greatly from the experience.

## **Crisis Centre Limited**

### **Trustees' Report**

#### **Structure, Governance and Management**

##### **Nature of the governing document, and constitution of the charity**

The charity is constituted as a private company limited by guarantee and therefore has no share capital. It is governed by a memorandum and articles of association. There are no restrictions in the governing document on the operation of the charity or on its investment powers, other than those imposed by general charity law.

Every Member undertakes to contribute an amount not exceeding £10 to the assets of the company in the event of the winding up of the company.

The company members form the Council of Management which has the power and responsibility to run the company.

##### **The methods adopted for the recruitment and appointment of new trustees**

Our need for suitable trustees is advertised to our supporters on a regular basis through the newsletter. In addition, we have approached the main churches that support our work and asked the leadership to consider who in the church could serve as a trustee.

Trustees can be elected at the AGM, or appointed on a provisional basis by the council of management until the next AGM. When someone who has not been elected at the AGM comes forward as a potential new trustee, if it seems that they will be able to contribute to the work, they are invited to the trustees' meeting on a trial basis for three months, after which they are interviewed by two of the existing trustees.

The constitution was updated at the AGM to enable the number of members of the Council of Management to vary between 6 and 12. Previously, it had been fixed at 8 people.

##### **The policies and procedures adopted for the induction and training of trustees**

All new and potential trustees are given a copy of the Volunteer Application Pack and the Trustee Application Pack.

The Volunteer Application Pack contains information about the work we undertake, the needs we seek to address, the principles we follow, and the expectations we have of all our volunteers, whether they serve as trustees or in any other role. It also contains an application form and a referral form.

The Trustee Application Pack is a set of documents that includes the memorandum and articles of association, our Trustee Handbook, the last annual report, the current set of management accounts, and several documents produced by the Charity Commission describing the role and responsibilities of charity trustees.

New and potential trustees are also invited to meet the General Manager, other members of staff and volunteers, to talk about what they do and any aspect of the work.

##### **The organisational structure of the charity and how decisions are made.**

The Council meets bi-monthly as a full board. It has established sub groups which discuss the activities of the charity in terms of finance, theology, premises and staffing. There is also a standing committee comprised of the honorary officers. The subgroups are serviced by the manager. The subgroups make recommendations to the board of trustees and monitor operational activities. Staff of the charity have delegated authority to carry out day to day work within policies agreed by the board. Financial standing orders give necessary authorisation of different amounts.

All questions at any meeting are determined by simple majority votes cast by members present, with each member having one vote. In the event of an equality of votes, the Chair may exercise a second vote as a casting vote.

##### **Membership of a wider network**

We belong to a number of networks, including the Evangelical Alliance, Voscur, the BCAN Homeless Forum, SAVAGE, the Care Forum, ACTS, Business Action on Homelessness and the Celebration Churches Network.

##### **Relationships with other groups, charities and individuals**

We work alongside many other groups, both voluntary and statutory. Some of the most significant groups include The Salvation Army, the Julian Trust, Caring at Christmas, Aspire, Emmaus Bristol, the Bristol Methodist Centre, the Bristol Soup Run Trust, various churches, different departments of the council, Saint Pauls Unlimited and the PCT.

## **Crisis Centre Limited**

### **Trustees' Report**

#### **The major risks to which the charity is exposed and reviews and systems to mitigate risks**

The Council identifies the major risks to which the charity is exposed, and is satisfied that systems are in place to mitigate exposure to these risks.

The charity is exposed to the short term nature of its revenue funding, but is continually taking steps to ensure that funding continues. It is also exposed to operating risks, and has cover of public liability, office and professional indemnity insurances.

### **Financial Review**

#### **Policies on reserves and investments**

The policy is to maintain reserves at the level necessary to sustain the planned activities of the charity.

The balance sheet shows the funds being operated. The **General fund** accumulated surplus is intended to be equal to approximately 3 months of income, to provide bridging finance in the event that funding sources become inadequate. **Restricted funds**, if any, are spent in line with the donors wishes, as soon as possible.

The trustees have wide powers of investment. Surplus short term funds are held in an interest bearing deposit account.

#### **Availability and adequacy of assets of each of the funds**

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

General fund reserves currently stand at £34,119 which represents approximately the level of 3 months of income it is policy to retain. The trustees' long term plan is to maintain this level by balancing the level of income with the overall cost of the services provided.

#### **Transactions and financial position**

The trustees consider the financial performance by the charity during the year to have been satisfactory.

The accounts are set out on pages 10 to 17. The accounts have been prepared implementing the 2005 Revision of the Statement of Recommended Practice for Accounting and Reporting by Charities issued by the Charity Commission for England and Wales (effective April 2005) and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2005) .

The Statement of Financial Activities (SOFA) shows net outgoing/incoming resources for the year of a revenue nature.

The total at the foot of the Balance Sheet shows the total reserves at the year end .

#### **Specific changes in fixed assets**

Changes in fixed assets are shown in detail in the notes to the accounts.

The main asset is the freehold property, whose purpose is to provide the premises from which the charity operates its "Drop-in Centre" and training, and is its registered office.

#### **Plans for future periods**

Future plans involve developing closer links with a number of churches in and around Bristol, pursuing the 'Partnership Proposal' programme, releasing staff to spend more time working directly with clients and volunteers, and raising our profile in the city through development of the BCAN Homeless Forum and involvement in strategic local authority meetings.

## **Crisis Centre Limited**

### **Trustees' Report**

#### **Trustees and their interests**

The trustees who served during the year, and up to date, were:

Graham Donald (Chair)	
Ann Banks	
David Wiles	
Linda Dyson	(from 9 October 2006)
Stephen Brown	
Julie Summers	(from 9 October 2006)
Gerry Summers	(from 9 October 2006)
Anthea Davey	(to 9 October 2006)
Andrew Robinson	(to 9 October 2006)
Nicholas Wood	(to 9 October 2006)

All the trustees were also members, and accordingly have a personal guarantee liability of up to £10.00, but have no other financial interests in the company.

All the directors of the company are also trustees of the charity, and their responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Acts.

#### **Trustees' responsibilities**

Charity Law and the Companies Acts require the Board to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those accounts the Board is required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the accounts.

The trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report.

#### **Small company special provisions**

The report of the Council of Management Members has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

This report was approved by the board on 8 October 2007.

#### **Richard Hill**

Company Secretary

**Crisis Centre Limited**  
**Accountants' Report**

**Accountants' report on the unaudited accounts**  
**to the Council of Management Members of Crisis Centre Limited**

As described on the balance sheet you are responsible for the preparation of the accounts for the year ended 31 March 2007, set out on pages 10 to 17, and you consider that the company is exempt from an audit under section 249A(1) of the Companies Act 1985. In accordance with your instructions, we have compiled these unaudited accounts in order to assist you to fulfil your statutory responsibilities, from the accounting records and information and explanations supplied to us.

**Richardson Whitby Smith Ltd**  
Chartered Accountants

53 High Street  
Keynsham  
Bristol  
BS31 1DS

**8 October 2007**

**Crisis Centre Limited**  
**Statement of Financial Activities, and income and expenditure account**  
**for the year ended 31 March 2007**

	Notes	<i>Unrestricted</i>	<i>Restricted</i>	<b>2007</b>	<b>2006</b>
		£	£	<i>Total</i>	<i>Total</i>
				£	£
<b>Incoming resources</b>	3				
<b>- from generated funds</b>					
<i>Voluntary income:</i>				-	-
Donations and legacies		125,981	8,000	133,981	100,784
Grants		-	4,000	4,000	11,052
Interest receivable		159	-	159	73
<b>- from charitable activities</b>					
Sales: shop		1,767	-	1,767	2,613
Training income		60	-	60	428
Counselling fees		143	-	143	149
Fundraising events		881	-	881	1,320
<b>Total incoming resources</b>		<u>128,991</u>	<u>12,000</u>	<u>140,991</u>	<u>116,419</u>
<b>Resources expended</b>	4				
Cost of fundraising		1,542	-	1,542	8,947
<i>Charitable expenditure:</i>					
Charitable activities		108,827	7,854	116,681	111,914
Governance		1,478	-	1,478	497
<b>Total resources expended</b>		<u>111,847</u>	<u>7,854</u>	<u>119,701</u>	<u>121,358</u>
<b>Net income/(expenditure) for the year</b>		<u>17,144</u>	<u>4,146</u>	<u>21,290</u>	<u>(4,939)</u>
<b>Net movements in funds</b>		<u>17,144</u>	<u>4,146</u>	<u>21,290</u>	<u>(4,939)</u>
<b>Total funds brought forwards</b>		<u>34,795</u>	<u>5,125</u>	<u>39,920</u>	<u>44,859</u>
<b>Total funds carried forwards</b>		<u>51,939</u>	<u>9,271</u>	<u>61,210</u>	<u>39,920</u>
<b>Analysis of net assets between funds</b>					
Tangible fixed assets		42,093	-	42,093	45,315
Investments		10	-	10	10
Cash at bank and in hand		15,626	9,271	24,897	4,061
Other current (liabilities) / assets		(1,846)	-	(1,846)	(3,768)
Long term liabilities		(3,944)	-	(3,944)	(5,698)
<b>Total funds carried forwards</b>		<u>51,939</u>	<u>9,271</u>	<u>61,210</u>	<u>39,920</u>

**Crisis Centre Limited**  
**Balance Sheet**  
**as at 31 March 2007**

	Notes	2007 £	2006 £
<b>Fixed assets</b>			
Tangible assets	6	42,093	45,315
Investments	7	10	10
		42,103	45,325
<b>Current assets</b>			
Stocks		80	80
Debtors	8	1,721	1,587
Cash at bank and in hand		24,897	4,061
		26,698	5,728
<b>Creditors: amounts falling due within one year</b>	9	(3,647)	(5,435)
<b>Net current assets</b>		23,051	293
<b>Total assets less current liabilities</b>		65,154	45,618
<b>Creditors: amounts falling due after more than one year</b>	10	(3,944)	(5,698)
<b>Net assets</b>		61,210	39,920
<b>Capital and reserves</b>			
<b>Restricted funds</b>	5	9,271	5,125
<b>Unrestricted funds:</b>			
Revaluation reserve	11	12,371	12,739
Capital reserve		5,449	5,449
General fund	12	34,119	16,607
<b>Total funds</b>		61,210	39,920

The Council of Management Members are satisfied that the company is entitled to exemption under Section 249A(1) of the Companies Act 1985 and that no Member or Members have requested an audit pursuant to section 249B(2) of the Act.

The Council of Management Members acknowledge their responsibilities for:

- (i) ensuring that the company keeps proper accounting records which comply with Section 221 of the Companies Act 1985; and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its income and expenditure for the financial year in accordance with the requirements of Section 226 of the Companies Act 1985, and which otherwise comply with the requirements of this act relating to accounts, so far as applicable to the company.

The accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985.

**Graham Donald**

Council of Management Chair

Approved by the Council of Management on 8 October 2007

**Crisis Centre Limited**  
**Notes to the Accounts**  
**for the year ended 31 March 2007**

**1 Accounting policies**

***Basis of preparation of the accounts***

The accounts have been prepared in accordance with all applicable accounting standards, as modified by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales (effective April 2005) (the SORP). The accounts have been drawn up in accordance with the provisions of the Charities Act and the Companies Act.

Advantage has been taken of paragraph 3(3) of Schedule 4 of the Companies Act 1985 to allow the format of the financial statements to be adapted to reflect the special nature of the company's operation.

The company has taken advantage of the exemption in Financial Reporting Standard No 1 from the requirement to produce a cash flow statement.

The particular accounting policies adopted are set out below.

***Accounting convention***

The accounts are prepared, on a going concern basis, under the historical cost convention as modified by the revaluation of freehold land and buildings.

The charity is entirely dependent on continuing donations and grant aid and as a consequence the going concern basis is also dependent on the continuing income from these sources.

***Incoming resources***

Incoming resources are accounted for on a receivable basis.

***Recognition of liabilities***

Liabilities are recognised on the accruals basis in accordance with normal accounting principles, modified where necessary in accordance with the guidance given in the SORP.

***Resources expended***

Resources expended comprise the following :-

*Costs of generating funds*

*Costs of charitable expenditure*

These costs are analysed on page 14.

***Change of accounting format***

As a result of adopting the activity approach required by the Statement of Recommended Practice for Accounting and Reporting (effective April 2005) (the SORP) issued by the Charity Commissioners for England & Wales, the comparative figures for the prior period have been restated.

**Crisis Centre Limited**  
**Notes to the Accounts**  
**for the year ended 31 March 2007**

*Fund structure policy*

The charity maintains a **general unrestricted fund** which represents funds which are expendable at the discretion of the Council in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment. **Restricted funds** have been provided to the charity for particular purposes, and it is the policy of the Council to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

**Reserves policy**

The General fund accumulated surplus is intended to be equal to approximately 3 months of income.

*Turnover*

Turnover represents the value of sales from the shop.

*Depreciation*

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Freehold property	2% straight line
Computer equipment	25% straight line
Kitchen equipment	10% straight line
Photocopier	20% straight line

An amount equal to the excess of the annual depreciation on revalued assets over the notional historical cost depreciation on those assets is transferred annually from the revaluation reserve to the revenue reserve account.

*Stocks*

Stock is valued at the lower of cost and net realisable value.

*Leasing and hire purchase commitments*

Assets held under finance leases and hire purchase contracts, which are those where substantially all the risks and rewards of ownership of the asset have passed to the company, are capitalised in the balance sheet and depreciated over their useful lives.

*Pensions*

The company operates a defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

2	<b>2007</b>	<b>2006</b>	<b>2007</b>	<b>2006</b>
	<b>No</b>	<b>No</b>	<b>£</b>	<b>£</b>
This is stated after charging:				
Depreciation of owned fixed assets			2,434	2,287
Depreciation of assets held under finance leases and hire purchase contracts			1,376	1,376
Indemnity insurance for Council Members and employees			-	-
Council Members':				
-wages, salaries, benefits			-	-
-expenses payments	1	1	15	-
Employees' remuneration:				
-wages and salaries	5	5	91,054	86,447
-pension costs			1,904	2,107
			<u>1,904</u>	<u>2,107</u>

**Crisis Centre Limited**  
**Notes to the Accounts**  
**for the year ended 31 March 2007**

3 Incoming resources statement			2007	2006
	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total</i>	
	£	£	£	£
<i>Gifts:</i>				
Donations and legacies	125,981	8,000	133,981	99,511
Donation for fundraising	-	-	-	1,273
Grants and donations for Life Skills training	-	1,000	1,000	3,035
Grants and donations for Coffee Shop	-	3,000	3,000	8,017
<i>Charitable activities</i>				
Sales: shop	1,767	-	1,767	2,613
Training income	60	-	60	428
Counselling fees	143	-	143	149
Fundraising events	881	-	881	1,320
<i>Investment income</i>				
Interest receivable	159	-	159	73
Total incoming resources	128,991	12,000	140,991	116,419

4 Resources expended statement	<i>Charitable activities</i>		<i>Governance and fund raising</i>	2007	2006
	<i>Shop</i>	<i>Training &amp; counselling</i>		<i>Total</i>	
	£	£	£	£	£
<i>Costs directly allocated to activities</i>					
<i>Cost of generating voluntary income:</i>					
Printing leaflets etc.	-	-	761	761	5,402
Postage	-	-	528	528	518
Fundraising and publicity	-	-	253	253	3,027
<i>Charitable activities:</i>					
Salaries (including employer's NI)	16,978	33,472	-	50,450	39,872
Training and subscriptions	-	1,256	-	1,256	1,565
Shop purchases	3,748	-	-	3,748	2,533
<i>Support costs allocated to activities</i>					
<i>Human resources</i>					
Salaries (including employer's NI)	20,891	20,269	1,348	42,508	48,682
Travel and subsistence	184	122	-	306	173
<i>Finance</i>					
Bank charges	35	23	-	58	52
Accountancy fees	230	154	-	384	404
<i>Management</i>					
Insurance	2,670	1,780	-	4,450	4,296
Depreciation	2,286	1,524	-	3,810	3,663
Repairs and maintenance	2,108	1,406	-	3,514	3,353
Telephone	820	546	-	1,366	1,441
Stationery and consumables	452	302	-	754	2,060
Sundry expenses	(113)	(75)	-	(188)	497
Equipment expensed	1,154	769	-	1,923	1,502
Rates and water	499	333	-	832	810
Light and heat	1,398	932	-	2,330	949
Postage	317	211	-	528	518
Trustee expenses	-	-	15	15	-
Other legal and professional	-	-	115	115	41
Total resources expended	53,657	63,024	3,020	119,701	121,358
Of which:			<i>Restricted</i>	7,854	
			<i>Unrestricted</i>	111,847	

**Bases of allocation**

All support costs are allocated on the basis of estimated time spent on each activity.

**Crisis Centre Limited**  
**Notes to the Accounts**  
**for the year ended 31 March 2007**

5 Movements on restricted funds	2007				2006
	Balance	Incoming resources	Resources expended	Transfers	Balance
	£	£	£	£	£
<b>Restricted funds:</b>					
Coffee shop	8,145	11,000	(5,694)	-	2,839
Training: Lite courses	1,126	1,000	(2,160)	-	2,286
Total restricted funds	9,271	12,000	(7,854)	-	5,125
<b>Total unrestricted funds</b>	51,939	128,991	(111,847)	-	34,795
<b>Total funds</b>	61,210	140,991	(119,701)	-	39,920
		Note 3	Note 4		

**6 Tangible fixed assets**

	Land and buildings	Office equipment	Kitchen equipment	Total
	£	£	£	£
<b>Cost or valuation</b>				
At 1 April 2006	45,000	9,227	7,995	62,222
Additions	-	588	-	588
At 31 March 2007	45,000	9,815	7,995	62,810
<b>Depreciation</b>				
At 1 April 2006	12,600	2,307	2,000	16,907
Charge for the year	900	2,110	800	3,810
At 31 March 2007	13,500	4,417	2,800	20,717
<b>Net book value</b>				
At 31 March 2007	31,500	5,398	5,195	42,093
At 31 March 2006	32,400	6,920	5,995	45,315

Freehold land and buildings:

The property was revalued in line with current market value as at 31 March 1993, by the Council of Management.	<b>2007</b>	<b>2006</b>
	£	£
Historical cost	27,109	27,109
Cumulative depreciation based on historical cost	10,298	9,756

Under the transitional provisions of the Financial Reporting Standard for Smaller Entities 2000, no subsequent revaluation has been undertaken.

	<b>2007</b>	<b>2006</b>
	£	£
Net book value of plant and machinery included above held under finance leases and hire purchase contracts	4,127	5,503

**Crisis Centre Limited**  
**Notes to the Accounts**  
**for the year ended 31 March 2007**

**7 Investments**

	<b>Investments in subsidiary undertakings</b>
	<b>£</b>
<b>Cost</b> of shares in Crisis Centre (Creation Enterprises) Limited	
At 1 April 2006	10
	<hr/>
At 31 March 2007	<u>10</u>

The company holds 20% or more of the share capital of the following companies:

<b>Company</b>	<b>Country of registration or incorporation</b>	<b>Shares held Class</b>	<b>%</b>
Crisis Centre (Creation Enterprises) Limited	England and Wales	Ordinary	100
(Group accounts are not prepared as the company is dormant and immaterial)			

**8 Debtors**

	<b>2007</b>	<b>2006</b>
	<b>£</b>	<b>£</b>
Other debtors and payments in advance	<u>1,721</u>	<u>1,587</u>

**9 Creditors: amounts falling due within one year**

	<b>2007</b>	<b>2006</b>
	<b>£</b>	<b>£</b>
Obligations under finance lease and hire purchase contracts	1,753	1,753
Other creditors	1,894	3,682
	<u>3,647</u>	<u>5,435</u>

**10 Creditors: amounts falling due after one year**

	<b>2007</b>	<b>2006</b>
	<b>£</b>	<b>£</b>
Obligations under finance lease and hire purchase contracts	<u>3,944</u>	<u>5,698</u>

**11 Revaluation reserve**

	<b>2007</b>	<b>2006</b>
	<b>£</b>	<b>£</b>
At 1 April	12,739	13,107
Transfer from the income and expenditure account	(368)	(368)
	<hr/>	<hr/>
At 31 March	<u>12,371</u>	<u>12,739</u>

**12 General fund**

	<b>2007</b>	<b>2006</b>
	<b>£</b>	<b>£</b>
At 1 April	16,607	25,903
Retained surplus/(deficit)	17,144	(9,664)
Transfer from capital redemption reserve	368	368
	<hr/>	<hr/>
At 31 March	<u>34,119</u>	<u>16,607</u>

**Crisis Centre Limited**  
**Notes to the Accounts**  
**for the year ended 31 March 2007**

**13 Contingent liabilities**

There were no unprovided capital, or revenue commitments.

**14 Taxation**

The charitable company is exempt from Corporation Tax on its charitable activities.

**15 Guarantors, controlling party**

The company is limited by guarantee. The current and recent past members are listed on page 1, their individual liability is limited to £10 in the event of the winding-up of the company. Current members comprise the Council of Management, which is the ultimate controlling party of the charity.

**16 Winding up or dissolution of the charity**

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated funds shall be transferred to some other charitable body or bodies having similar objects to the charity.